

ST. MARY'S COUNTY ETHICS COMMISSION

MINUTES OF November 20, 2006

St. Mary's County Governmental Center

Members Present: George E. Baroniak, Chair

Joseph B. Bush, Vice Chair

Warren Kunz, Member

Viola M. Gardner, Alternate

Susan J. Wolfe, Executive Secretary

CALL TO ORDER:

The meeting was called to order by Mr. Baroniak at 2:01p.m.

Messrs. Deaderick and Goeller could not attend the meeting.

ANNOUNCEMENTS:

Next Meeting. The next meeting will be held on December 4, 2006.

REVIEW/APPROVE MINUTES:

Minutes of November 6, 2006. A motion was made by Mr. Bush to accept the minutes as written. The motion was seconded and carried.

Executive Session Minutes November 6, 2006. Mr. Bush excused himself from the review of the minutes. A motion was made by Ms. Gardner to accept the minutes as written. The motion was seconded and carried.

FINANCIAL DISCLOSURE STATEMENTS:

No statements were reviewed.

UNFINISHED BUSINESS:

Revised Ethics Ordinance: November 21 BOCC Meeting. With the assistance of the County Attorney, Mr. Baroniak will meet with the Board of County Commissioners on November 21 to discuss and approve the revised Ethics Ordinance.

Calendar Year 2006 Financial Disclosure Statement Preparation. Members discussed suggested changes to the cover letter and FDS form for Calendar Year 2006. The form will be approved at the December 4 meeting. Members approved the cover letter and a checklist form.

Ethics Training. Mr. Baroniak spoke with John Warrington, former member of the Charles County Ethics Commission, who noted that his successor is in agreement that the County would like to

participate in ethics training offered by the State Ethics Commission. Mr. Baroniak will contact Charles Bucy, Calvert County Ethics Commission, to determine that County's interest. The training will be held in late winter or early spring, most likely using the facilities of a central point such as the Charlotte Hall branch of the St. Mary's County library system.

FY08 Budget Process. Mr. Baroniak asked members to review the FY07 budget package and bring their recommendations to the December 4 meeting.

NEW BUSINESS:

PUBLIC COMMENT:

None.

ADJOURNMENT:

A motion was made by Ms. Gardner to adjourn the meeting at 2:42 p.m. The motion was seconded and carried